



## Application for Study Abroad Semester

### 1. Agent Details

I hereby nominate the below Agent to submit this application to the University of Newcastle on my behalf including all necessary documents, and to act as my representative for all future correspondence.

Name of agent	<b>GOstralia!</b>
Office	<input type="checkbox"/> Stuttgart <input type="checkbox"/> Hamburg <input type="checkbox"/> Berlin <input type="checkbox"/> Dortmund

### 2. Study Abroad Program information

Proposed start date	<input type="checkbox"/> Semester 1 <input type="checkbox"/> Semester 2 Year: 20_____ <b>or</b> <input type="checkbox"/> Trimester 1 <input type="checkbox"/> Trimester 2 <input type="checkbox"/> Trimester 3 Year: 20_____
Proposed study level	<input type="checkbox"/> Undergraduate/Bachelor <input type="checkbox"/> Postgraduate/Master
Proposed unit load	<input type="checkbox"/> 30 units (3 courses) <input type="checkbox"/> 40 units (4 courses)
Proposed duration	<input type="checkbox"/> 1 Semester/Trimester <input type="checkbox"/> 2 Semesters/Trimesters

### 3. Course Selection

Please list **at least 6 courses**. If you will be studying for one year, you will choose the courses for the second semester closer to the start of that semester.

Course Code (eg. ACCT1234)	Course Name

### 4. Personal Details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr. <input type="checkbox"/> Prof.
Family name	
Given name(s)	
Full name as shown on passport	
Date of birth	___/___/_____ (dd/mm/yyyy)
Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Country of Birth	
Citizenship	

### 5. Next of Kin (Emergency contact)

Full name	
Relationship (parent, sibling, partner, etc.)	
Contact phone	(+___)
Email address	

## 6. Contact Details

Street name & number	
City	
State	
Postcode	
Country	
Contact phone	(+____)
Email address	

## 7. Disability Information

Do you have a disability, impairment, or long-term medical condition that may affect your studies?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please specify: _____ _____
Would you like to receive information on support services, equipment and facilities available that may assist?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 8. English Language Qualification

All applicants are required to provide evidence of their proficiency in the English language.

What is your first language	
Have you attended English language classes in the last two years in high school?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you sat an English language test?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, which test?	
Test date	___/___/_____ (dd/mm/yyyy)
Test result	

## 9. Secondary Education (High School Studies)

Name of school	
In what country did you attend your last secondary school (high school)?	
Qualification (Abitur/ FH-Reife/ etc.)	
Have you completed this qualification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Year of Completion	
Overall final grade	

## 10. Tertiary Education (University, etc.)

Are you currently enrolled in a tertiary institution?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of institution	
Country	
Degree program (Bachelor/Master/etc.)	
Name of program/study area	
Current overall grade	

Start date	___/____ (mm/yyyy)		
Proposed end date	___/____ (mm/yyyy)		
Have you already completed another tertiary program? (if yes, complete below)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Name of institution			
Country			
Degree program (Bachelor/Master/etc.)			
Name of program/study area			
Start date	___/____ (mm/yyyy)	End date	___/____ (mm/yyyy)
Final overall grade			

## 11. Declaration

### Application Process

#### *Step 1 - Applying for a place in the Study Abroad or Exchange Program*

Decide on the specific courses you wish to study and complete this application form, including all relevant sections. Upload certified copies of the following:

- An official transcript of your current student record
- Evidence of English proficiency as per the web page
- Copy of your passport
- Exchange students need to have been nominated by their home institution prior to submitting this form

Should you have any trouble completing this form, please contact [study-abroad@newcastle.edu.au](mailto:study-abroad@newcastle.edu.au)

#### *Step 2 - Receive and review your Letter of Offer*

Successful applicants will receive an offer of a place which will provide information on fees, including tuition and OSHC, the date of commencement and duration of the program of study and the refund policy.

If you have supplied a list of courses you wish to participate in, their approval or non-approval will be addressed in your offer. Be sure you read and understand all aspects of your offer letter. After reviewing your offer, if you believe it needs amendment, please contact [study-abroad@newcastle.edu.au](mailto:study-abroad@newcastle.edu.au) prior to any further action.

It is a condition of your student visa to have OSHC for the duration of your student visa. Please note that travel insurance and your university insurance is not the same as OSHC. If you are purchasing your own Overseas Student Health Cover (OSHC) please deduct this amount from your total deposit payable and send a copy of your policy along with your acceptance.

#### *Step 3 - Acceptance and payment of fees*

To accept your place, you will need to accept the conditions of your offer and pay your deposit. Payment options are found on the last page of your Letter of Offer.

If you are purchasing your own OSHC, please deduct this amount from your total deposit payable and send a copy of your policy along with your acceptance to study-abroad via email. Once the above has been received by the University, you will receive a Confirmation of

Enrolment, which is required for completing your application for a student visa at the Australian Diplomatic Post in your country.

#### *Step 4 - Arrival in Australia*

Visa: If you require a visa to study in Australia, please contact the Department of Immigration and Border Protection (DIBP) at [www.Border.gov.au](http://www.Border.gov.au) for further information.

Orientation: Orientation week is one week prior to the commencement of semester/ trimester. You should organise your travel arrangements to ensure you attend.

Accommodation: You can apply for on campus accommodation prior to receiving your Letter of Offer. Please note that due to the high demand and limited resources, we cannot guarantee that any student receives on campus accommodation. We encourage you to apply early: [www.newcastle.edu.au/accommodation](http://www.newcastle.edu.au/accommodation)

Please be aware that applying early does not guarantee acceptance.

### **Tuition Fees**

Any fees listed are in Australian dollars (AU\$). The fees do not include international and domestic travel, accommodation and meals, books, living costs or Overseas Health Cover charges.

The fee deposit and, where applicable, the Overseas Student Health Cover are payable on acceptance of an offer of a place in a course or a program. Fees are then payable before the beginning of each new semester. All fees must be paid in full and on time. Non payment of tuition fees by the due date will result in the termination of a student's enrolment.

For Information of the refund policy please see:

<http://www.newcastle.edu.au/about-uon/governance-and-leadership/policy-library/document?RecordNumber=D09/1951P>

### **Declaration**

I declare that the information I have supplied in this application is correct and complete. I understand that it is an offence to submit fraudulent documentation in support of an application for the purpose of gaining admission to the University of Newcastle. I understand that the University may vary or cancel any decision it makes if the information I have supplied is found to be incorrect or incomplete. I understand that all documents submitted with this application become the property of the University and will not be returned to me. I hereby authorise the University of Newcastle to obtain further information with respect to my application if necessary. I declare that I am a Genuine Temporary Entrant (GTE) and a Genuine Student and that I have read and understood the conditions in relation to these requirements: <http://www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant>

**I declare that I have read and understood the above and will comply with the rules of the University of Newcastle governing admission and enrolment.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ (dd/mm/yyyy)